

McCALL WYNNE PROPERTY MANAGEMENT INC.

102 - 1450 Hopkins Street, Whitby, Ontario L1N 2C3
 Phone: (416) 924-1100 Phone: (905) 666-5794 Fax: (905) 666-5795
 General email: admin@mccallwynne.ca

GENERAL INFORMATION RECORD UPDATE

PLEASE COMPLETE AND SUBMIT BY EMAIL OR FAX (CONTACT INFO ABOVE)

Owner Information		
Full Name(s) of Owners on Title		Corporation No. Durham Condominium Corporation No.
Mailing Address of owner if other than unit		Unit Address
Telephone (home)		Telephone (work)
Email address		Cell Phone
Emergency Contact(s)		
Name:	Home Phone:	Cell Phone:
IN CASE OF EMERGENCY DO YOU NEED ASSISTANCE? YES / No (Circle ONE) Name of person needing assistance: _____	PETS: (list) _____	
RESIDENT Information for Unit		
NOTE: If unit is to be tenanted, owner also to submit <i>Summary of Lease and Renewal Form</i>		
Will the unit be inhabited by: _____ Owner/family OR _____ TENANTS		
Name of Residents: MAXIMUM 6	Home Phone (if applicable)	Cell/Work Ph: (If applicable)
1.		
2.		
3.		
4.		
5.		

6.		
----	--	--

Vehicle Information of Residents

Make:	Model:	Plate #:
--------------	---------------	-----------------

Make:	Model:	Plate #:
--------------	---------------	-----------------

For OFFICE USE ONLY:

CC'd to:	Dist. List	Initials	Data entry/notes
	1 - Admin		
	2 - GM		
	3 - Site MGR		